

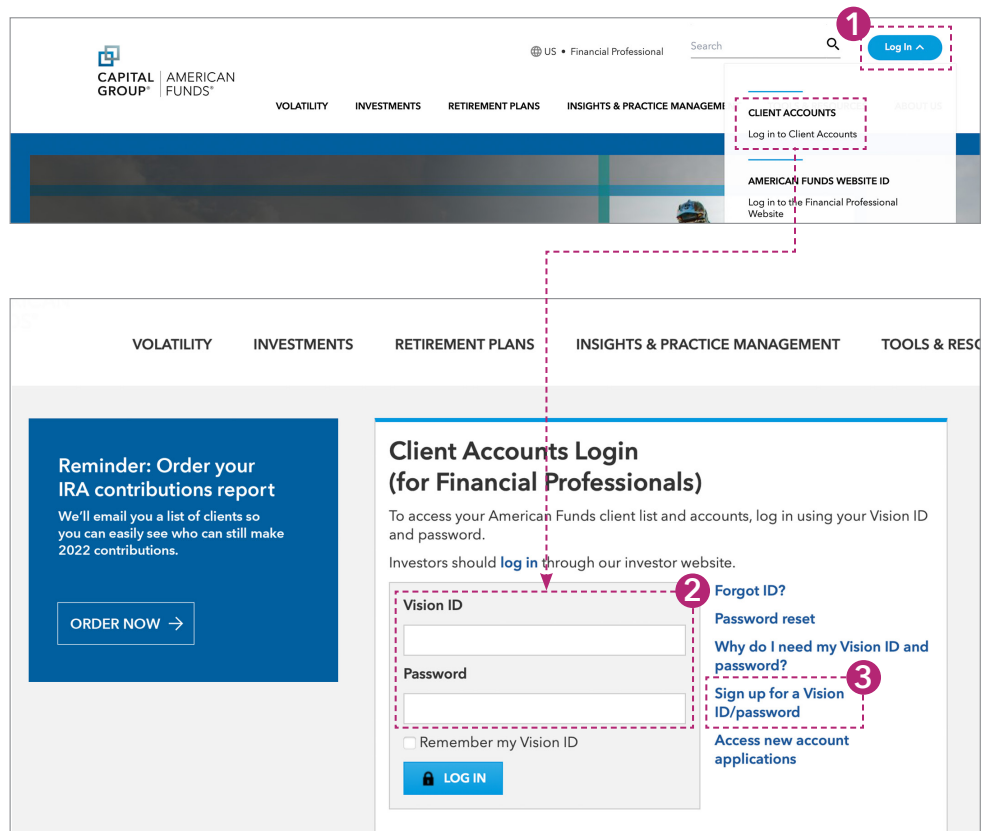
# How Client Accounts can help you manage your book of business

## Client Accounts

- ✓ View your total assets, client account balances and recent activity
- ✓ Review your personalized Message Center for reminders and updates
- ✓ Process transactions and complete account maintenance for your clients

## Accessing Client Accounts

- 1 Go to **Log In** and then click **Log in to Client Accounts**
- 2 Enter your Vision ID and password to log in
- 3 If you don't have a Vision ID, click **Sign up for a Vision ID/password** and you'll receive your credentials from Vision in 1 to 3 days



The screenshot illustrates the steps to access Client Accounts. Step 1 shows the 'Log In' button in the top right corner. Step 2 shows the 'CLIENT ACCOUNTS' dropdown menu, which includes 'Log in to Client Accounts' and 'AMERICAN FUNDS WEBSITE ID'. Step 3 shows the 'Client Accounts Login' form with fields for 'Vision ID' and 'Password', a 'Remember my Vision ID' checkbox, and a 'LOG IN' button. A sidebar on the left contains a 'Reminder: Order your IRA contributions report' with an 'ORDER NOW' button.

Investments are not FDIC-insured, nor are they deposits of or guaranteed by a bank or any other entity, so they may lose value.

Financial professionals should always contact their back office to determine if there are any restrictions on the use of American Funds products, tools, services, websites and literature.

## Using Client Accounts

### 4 Assets & Client List

View your total assets and list of American Funds clients

### 5 Client Search

Look up your clients' accounts by name, account number or BIN

### 6 Personalized Message Center

View reminders and client account updates

If you'd like to also receive these reminders and updates via email, sign up at [capitalgroup.com/notifications](https://capitalgroup.com/notifications).

**4 Assets & Client List**

Total Assets at American Funds  
**\$12,278,872.88**

**Top Clients**

Client	Total Assets
MILLER FAMILY TRUST	\$2,104,055.67
WONDELL, FRAN	\$1,522,865.62
KENT, SHELBY	\$1,428,782.19
GONZALO, DAVID	\$979,659.29
MCMERGE ELEVEN	\$595,064.21
BEN MEZD, IFAN	\$546,045.29
RESTORE THE ETERNALS TRUST FUND	\$455,542.57
REX, BRACUS	\$432,298.14
GREGORY, CARSON	\$411,120.60
ETERNAL, FANE T	\$226,458.98

[View Full Client List](#)

**5 Client Search**  
Gregory Carson

**6 Message Center**  
Dismissed Messages (0)\*

**Advisor Reminders (1)**

**Order your RMD report now to ensure your clients meet the December 31 deadline** Dismiss  
Don't risk a 50% tax penalty for your clients. Order your RMD report today to review which of your clients need to take a distribution this RMD season.  
[Learn more](#)  
Yesterday  
04/27/2020

**Client Account Updates (2)**

**ALERT** Dismiss  
SHELBY KENT's systematic withdrawal plan for American Funds U.S. Government Money Market Fund - A may soon deplete the account balance.  
Account: 123456789  
03/06/2020

BRACUS REX's assets were received from HOMETOWN BROKERAGE. Dismiss  
(Note: Account may not yet reflect the transfer of assets.)  
Account: 987654321  
04/20/2020

[Top Financial Transactions](#)

## Transacting in Client Accounts

### 7 Transactions

Process client transactions online:

- Buy shares
- Sell shares
- Exchange shares
- Rebalance the account

To learn more about Client Accounts, watch video tutorials and more, visit [capitalgroup.com/overview](https://capitalgroup.com/overview) or scan the QR code with your phone's camera.



Portfolio | Portfolio Value History | Statements & Tax Forms

**An easy way to stay informed**  
Sign up for customized email notifications to receive alerts for transactions, maintenance and other account activity. [PRINT](#)

**CARSON GREGORY** **\$411,120.60**  
Total Portfolio Value as of 04/30/2020

Hide accounts with zero balance

19381646 CARSON GREGORY **Account Value**  
**\$126,432.59**  
as of 04/30/2020

[VIEW TRANSACTIONS](#)

**7** Buy Sell Exchange Rebalance ▾ More Options ▾ Account Forms & Guidelines ▾

Class A Shares		NAV	Shares	Current Value
American Funds U.S. Government Money Market Fund (AFAXX)	Fund Transactions	\$1.00	22,554.66	\$22,554.66
→ <a href="#">View pending transaction(s)</a>				
Capital Income Builder (CAIBX)	Fund Transactions	\$55.93	1,202.42	\$67,251.35
→ <a href="#">View pending transaction(s)</a>				
U.S. Government Securities Fund (AMUSX)	Fund Transactions	\$14.90	2,458.16	\$36,626.58
→ <a href="#">View pending transaction(s)</a>				

To learn more about the tools on our website, watch videos and download other guides, visit [capitalgroup.com/advisortools](https://capitalgroup.com/advisortools) or scan the QR code with your phone's camera.



## Transactions and tasks you can complete in Client Accounts

### View account information



- Beneficiary information (retail and Capital Bank and Trust Company (CB&T) IRA accounts only)
- Client address
- Cost basis method/tax lot information for covered shares (retail accounts only)
- Current and historical balances
- Pending and past transactions
- Personal rate of return
- Quarterly statements
- Rights of accumulation (ROA)
- Statement of intention
- Successor owner information (529 accounts only)
- Tax forms

### Manage automatic options



#### Add, modify or remove:

- Automatic exchange plans
- Automatic investment plans
- Automatic rebalance plans
- Automatic withdrawal plans (retail accounts only)

### Complete financial transactions



#### Distributions via check or ACH:

- 529s (can also send assets directly to the college)
- IRAs
- Retail accounts

#### Exchanges

- From a retail account to a CB&T IRA to make an IRA contribution
- Within the same account

#### Purchases

#### Rebalances

### Conduct account maintenance



- Add or update bank information for purchases
- Change cost basis method for covered shares (retail accounts only)
- Modify dividend/capital gain options (retail accounts only)
- Reorder money market checks
- Update client address

You can also access your American Funds accounts on DST Vision®. The two websites offer different options to help you manage accounts. For information on which tasks and transactions you can complete in Client Accounts versus DST Vision, go to [capitalgroup.com/accounts](https://capitalgroup.com/accounts).

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