

Electronic loan service

RecordkeeperDirect®



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Enjoy the convenience of an **all-electronic plan loan service**



By opting in to a new online plan loan service at no additional cost, you can help make retirement plan loans easier and more efficient.

RecordkeeperDirect plan sponsors now have the option of using a new electronic loan service that makes paper loan forms and many manual administrative tasks a thing of the past. The modernized process includes online loan requests and approvals, real-time notifications, automatic loan policy creation and more.

With electronic loan service, sponsors, third-party administrators (TPAs) and participants alike will appreciate the added convenience, efficiency and transparency.

Electronic loan service: process and capabilities



The system determines the plan's loan interest rate based on plan provisions.



Loans can be requested on the participant website or mobile app; no paper forms.



Required loan documents and disclosures are created and provided to participants.



Real-time approval notifications are sent to the sponsor and/or TPA; approvals are all online.



The system automatically emails loan status updates to participants.

Comparing loan service options

Basic loan processing is paper-based and requires the plan sponsor and TPA to manually perform many of the loan administration tasks.

Electronic loan service has no additional cost and is 100% online, providing a host of time-saving loan administration amenities.

Loan administration task	Included in basic loan processing	Included in electronic loan service
Facilitate participant loan applications	No	Yes
Offers a secure online loan approval process	No	Yes
Email participants loan application status updates	No	Yes
Create and maintain loan policy	No	Yes
Monitor and calculate loan interest rates	No	Yes
Provide all participant loan disclosures, including loan applications and promissory notes	No	Yes
Process loan transactions and issue proceeds	Yes	Yes
Facilitate loan repayments	Yes	Yes
Monitor for late payments, loan defaults	Yes	Yes
Issue Form 1099-R reporting, when applicable	Yes	Yes

Take advantage of electronic loan service

Please note that electronic loan service:

- Can support personal loans, mortgage loans and loan refinancing.
- Requires all loan requests to be submitted electronically; paper and PDF forms will not be accepted.
- Is not available to plans that require spousal consent for retirement plan loans. Other limitations may apply.

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